

[Letterhead of Certifier]

## Labelling Release for GOTS Goods

This release form applies to all unique artwork intended for on product or product marking use according to Section 4 of the Licencing and Labelling Guide of the Global Organic Textile Standard.

N°	Particulars	Information filled by applicant
1	Name and address of the Licensee	
2	GOTS License no.	
3	Physical application of labelling will be done by: <i>[company name and address (if different from applicant)]</i>	
4	Products for which the artwork is intended to be used	
5	The artwork will be used	<p><b>On the product:</b>  <input type="checkbox"/> Label <input type="checkbox"/> Hangtag <input type="checkbox"/> Advertising material</p> <p><b>On the packaging</b>  <input type="checkbox"/> primary packaging <input type="checkbox"/> Secondary packaging</p> <p><b>Communication material</b>  <input type="checkbox"/> Catalogue <input type="checkbox"/> Advertising material (e.g. brochure)</p> <p><b>On-line communication</b>  <input type="checkbox"/> web-site <input type="checkbox"/> Email marketing</p>
6	Will the Buyer's brand be shown on the label ? If yes, please give name of brand and owner name & address. Where will the brand be positioned (e.g. on the GOTS Label)?	
7	Buyer(s) of these products: <i>[company name(s) and address(es)]</i>	
8	Date artwork is intended to be used first	

A copy/photo of each artwork applied for release of usage is attached.

I have read and understand the requirements found in the *GOTS Licencing and Labelling Guide*, specifically Chapter 4. To my knowledge, the attached artwork meets all requirements therein. If a brand (name) is used on/for these products, I assure to submit the related artwork as well.

I am aware that any commercial buyer also must meet the corresponding requirements in the *GOTS Licencing and Labelling Guide* before being entitled to resell the labelled products and I hereby confirm that I will / have generally inform(ed) all commercial buyers about this.

**Name and position of the authorised person of the applicant :**

**Signature:**

**Date & Place :**

**To be filled in by the Approved Certifier:**

N°	Criteria	Standard reference	Yes	No	NA	Remarks
1	Applicant is a Certified Entity	Section 3.1				
2	Physical Application of the labelling is being done by a Certified Entity	Section 3.1				<i>Where is the labelling shown (e.g. hangtag, sewn in label):</i>
3	Does the artwork include the GOTS logo?	Section 4.1				
4	Does the artwork include term "Global Organic Textile Standard" or the short form "GOTS" (instead of the GOTS logo)?	Section 4.2				
5	Does the artwork include the correct label grade?	Sections 4.1.1 & 4.1.2				
6	Is a reference to the certifier included?	Sections 4.1.1 & 4.1.2				
7	Does the artwork contain a proper licence number?	Section 4.1				
8	If a brand (name) is used, is it placed as indicated by the applicant? (ref. to page 1, N° 6)					<i>If 'no', please specify:</i>
9	Are all proposed Buyers authorised to sell the product with the intended GOTS labelling?	Section 5				<i>If one or more Buyers are not authorised, list them here:</i>

Result of the Assessment	
Result by Certifier	Released <input type="checkbox"/> Not Released <input type="checkbox"/>
Reasons for non release / Non-conformities found	
Further remarks	

**Name and position of the authorised person of the certifier:**

**Date and Place:**

**Signature:**

**Certifier Stamp:**